



# SAGARSOFT (INDIA) LIMITED

CIN: U72200TG1996PLC023823

Registered Office: Plot No.111, Road No.10, Jubilee Hills, Hyderabad – 500 033

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## Notice of 20<sup>th</sup> Annual General Meeting and E-Voting Information

**NOTICE** is hereby given that the 20th Annual General Meeting (AGM) of the members of Sagarsoft (India) Limited will be held on Wednesday, the 28th September, 2016 at 11.30 a.m. at Hotel Golkonda, Masab Tank, Hyderabad-500 028 to transact the businesses as detailed in the Notice of AGM dated 5th August 2016, which has been posted together with the Audited Financial Statements of the company for the year ended 31st March, 2016 and the Reports of Board of Directors and Auditors thereon to all the members at their postal addresses or e-mailed at e-mail addresses registered with the Company/Depository Participant, as the case may be. The despatch of the Notice was completed on 02<sup>nd</sup> September 2016.

NOTICE is further given that pursuant to the provisions of Section 91 of the Companies Act, 2013 read with Rule 10 of Companies (Management and Administration) Rules, 2014, the Register of Members and Share Transfer Books of the Company will remain closed from 22nd September 2016 to 28th September 2016 (both days inclusive) for the purpose of determining members eligible for participation in voting on the resolutions contained in the Notice of the AGM.

Pursuant to Section 108 of the Companies Act 2013 read with Rule 20 of the Companies (Management and Administration) Rules 2014 as amended, the Company is pleased to provide e-voting facility to the members to enable them to exercise their right to vote by electronic means in respect of businesses to be transacted at the 20th Annual General Meeting. The members may cast their vote electronically through e-voting system of M/s.Karvy Computershare Private Limited (Karvy) from a place other than venue of AGM (remote e-voting). All the members are informed that:

1. The businesses as stated in the Notice of 20th AGM may be transacted through voting by electronic means;
2. The remote e-voting shall commence on Saturday, 24th September 2016 at 9.00 a.m. (IST) and end on Tuesday, 27th September 2016 at 05.00 p.m. (IST).
3. The cut-off date for determining the eligibility to vote by electronic means or at AGM is Wednesday, 21st September 2016.
4. Any person, who acquires shares of the company and becomes a member after despatch of the Notice of AGM and holding shares as of the cut-off date i.e., Wednesday, 21st September 2016, may obtain the login ID and password by sending a request at [evoting@karvy.com](mailto:evoting@karvy.com). The detailed procedure for obtaining user ID and password is also provided in the notice of the meeting which is available on the Company's and Karvy's website. However, if a person is already registered with M/s.Karvy Computershare Private Limited for e-voting then existing user ID and password can be used for casting vote.
5. Remote e-voting shall not be allowed beyond 27th September 2016 at 5.00 p.m. (IST).
6. Members may note that:
  - (a) The remote e-voting module shall be disabled by Karvy after the aforesaid date and time for voting and the remote e-voting shall not be allowed beyond the specified period.
  - (b) Once the vote on a resolution is cast by the members, they shall not be allowed to change it subsequently.
  - (c) The facility for voting through ballot paper shall be made available at the AGM for the members who have not cast their vote by remote e-voting.
  - (d) The members who have cast their vote by remote e-voting prior to the AGM may also attend the AGM but they shall not be entitled to cast their vote again;
  - (e) A Member can opt for only single mode of voting i.e. either through Remote e-voting or through voting at the AGM. If a Member casts votes by both modes then voting done through Remote e-voting shall prevail and vote cast at the AGM shall be treated as invalid; and
  - (f) A person whose name is recorded in the register of members or in the register of beneficial owners maintained by the Depositories as on the cut-off date only shall alone be entitled to avail the facility of remote e-voting or voting at the AGM through ballot paper.

The Annual Report for the year 2015-16 and the Notice of 20th AGM is available on the Company's website <http://www.sagarsoft.in> and also on the website of Karvy at <https://evoting.karvy.com>. The shareholders, who wish to receive physical copies of the Annual Report, may e-mail their request to the company at [rajareddy.j@sagarsoft.in](mailto:rajareddy.j@sagarsoft.in) or to Registrar and Transfer Agent of the company viz., M/s.Karvy Computershare Private Limited at [einward.ris@karvy.com](mailto:einward.ris@karvy.com).

The company has appointed B S S & Associates, Practicing Company Secretaries (Unique Code of Partnership Firm: P2012AP02600), as the 'Scrutinizer' to scrutinize the remote e-voting process and voting process at the AGM in a fair and transparent manner.

For detailed instructions pertaining to electronic voting, members may please refer to the instructions in the Notice of AGM or visit <https://evoting.karvy.com>.

In case of any queries or grievances pertaining to e-voting procedure, members may refer the Frequently Asked Questions (FAQs) for members available at the downloads section of <https://evoting.karvy.com> or may contact:

Name	Shri P. Srikrishna
Designation	Manager
E-mail	<a href="mailto:Einward.ris@karvy.com">Einward.ris@karvy.com</a>
Address	M/s.Karvy Computershare Private Limited Karvy Selenium Tower B, Plot 31-32, Gachibowli Financial District, Nanakramguda, Hyderabad-500 032
Contact details	Phone: 040-67161500 Toll Free No.1800-3454-001

Members may also write to the Company Secretary at [rajareddy.j@sagarsoft.in](mailto:rajareddy.j@sagarsoft.in) or the Registered Office of the Company.

Please note that the company has since received in-principle approval from BSE Limited for listing of its equity shares on the said exchange and the process of obtaining its final approval is in progress.

For and on behalf of Sagarsoft (India) Limited

Place: Hyderabad  
Date : 03.09.2016

Sd/-  
**J. Raja Reddy**  
Company Secretary